Subject: Apology for Late Submission of Assignment

Dear Mr Asani

I hope this message finds you well. I am writing to sincerely apologize for the late submission of my assignment, which was due on Monday. I understand the importance of adhering to deadlines and the impact that my delay may have on the smooth running of the course.

I understand that late submissions can disrupt the grading process and create additional work for you. I assure you that I have put in my best effort to complete the assignment thoroughly, despite the time constraints.

I understand if there are consequences for the late submission, and I am willing to accept any penalties as outlined in the course policies. I appreciate your understanding and would like to request any guidance you can provide to help me catch up on the material I may have missed due to the delay.

Once again, I apologize for any inconvenience my late submission may have caused. Thank you for your understanding, and I appreciate your dedication to the success of your students.

Sincerely,

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